



## Community CARES Partners

resource center for eviction prevention  
& COVID related assistance

### CCP Retraining/Job Placement Assistance from City CARES Funds

#### What kind of assistance and who qualifies?

To meet initial eligibility, each applicant must be or have:

- 18 or over (or emancipated adult)
- COVID-19 related need - Lost job or income reduced after 3/1/20 (self-certification & documentation)
- No other federal funds for the same purpose
- **Reside in Oklahoma City city limits** (location of program not geographically limited)

#### How can residents access the resources of CCP?

- Apply online [www.okcccp.org](http://www.okcccp.org) or call 2-1-1 or ask at your education/training institution
- All applicants must complete the Application for Assistance and, if meet initial eligibility requirements, the Intake Form for which they'll be emailed the link
- All applicants, if meet initial eligibility, provide:
  - Copy of photo ID
  - Release of Information
  - COVID-19 Self Certification

#### What is retraining and what costs qualify?

- **Retraining** includes: Certification programs, accreditations, continuing education credits, licensing, training programs - any education or training that adds to employment marketability
- **Costs** covered: Tuition, fees, necessary equipment/tools (reasonable), books
- All assistance paid to service provider
- **Timing** of education/training program:
  - STARTED AFTER 3/1/20 and will be COMPLETED BY 12/30/20, or
  - **Internships** that apply the retraining and are a part of an education/training program that STARTED between 3/1/20 and 12/30/20, or
  - **Repayment** of outstanding costs for training/education through 12/30/20, IF program/training STARTED AFTER 3/1/20 (ex. summer and/or fall semester 2020)
- **Examples:**
  - Student loan for August 2020 - May 2021 classes - prorated to pay for Aug - Dec 2020 tuition/fees, plus any books, equipment needed in August to begin courses
  - Course that begins prior to 12/30 and includes internship that extends into 2021 (need firm start and end date of course, including internship) (*service or training completed in 2020, but service in use or internship can extend into 2021*)
  - 3 month program begins 12/1/20 and ends 2/28/21 - prorated to pay Dec. portion of program

#### What if I need other financial help due to COVID-19?

- If you meet the eligibility criteria above and have other needs, CCP may be able to help you
- CARES funds are available for:
  - Rent and mortgage assistance
  - Utilities & connectivity (phone, internet)
  - Transportation
  - Food
  - Daycare
  - Rehousing
- You are behind on these bills for the period after 3/1/20
- If you have an eviction summons and a court date, be sure to show up at court on that date!!