



Film & Video Production Support Request
 Return to Arts & Humanities Division
 P.O. Box 1054 – Lawton, OK 73502
 580-581-3471/3470

A&H Office received _____ by _____
 Date Initial

1. Production Company Contact Information- Please Print:

Project Title: _____
Company Name: _____
Location/Production Manager: _____
Email: _____
Tele: (C) _____ (W) _____ (H) _____

2. Type of Film/Recording Project: (check all that fit)

<input type="checkbox"/>	Student	<input type="checkbox"/>	Music Video	<input type="checkbox"/>	Commercial	<input type="checkbox"/>	Television Show
<input type="checkbox"/>	PSA	<input type="checkbox"/>	Documentary	<input type="checkbox"/>	Organizational Use	<input type="checkbox"/>	Sound only
<input type="checkbox"/>	Professional film, Indie	<input type="checkbox"/>	Full length feature	<input type="checkbox"/>	Personal Use	<input type="checkbox"/>	Remote recording

2.1 Other type, please explain:

2.2 Is project for a client? () Yes () No Name of Client: _____

2.3 Is this production being held in conjunction with an event already approved through the Parade/Assembly Permit or Amplified Sound Permit? () Yes () No

Status of Permit(s) _____

3. Production Budget: _____ **Total Personnel:** _____ **#Production Days:** _____ **#Hotel nights** _____

4. Requested Locations (Use back if needed)

Location (Description & Address)	Date(s)	Time In	Time Out
	pendin		

If date is less than two week away, let applicant know that may not be able to meet their request due to routing. Finish completing information

4. Could any of the following be in used? (Check all that apply):

<input type="checkbox"/>	Use of city buildings or land	<input type="checkbox"/>	Vehicle chases	<input type="checkbox"/>	Explosions
<input type="checkbox"/>	Street closures	<input type="checkbox"/>	Fire	<input type="checkbox"/>	Flyovers (Drone/ airplane/ helicopter)
<input type="checkbox"/>	Sidewalk Streets	<input type="checkbox"/>	Firearms/weapons	<input type="checkbox"/>	Night shoots
<input type="checkbox"/>	Parking lot/spaces	<input type="checkbox"/>	Staged fighting	<input type="checkbox"/>	Heavy equipment
<input type="checkbox"/>	Alleys	<input type="checkbox"/>	Loud arguments	<input type="checkbox"/>	Intermittent Traffic Control
<input type="checkbox"/>	Sound Amplification Equip.	<input type="checkbox"/>	Youth, 18 yrs or younger	<input type="checkbox"/>	Animals, Type & number
<input type="checkbox"/>	Nudity	<input type="checkbox"/>	Other:	<input type="checkbox"/>	Other:



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5. Do you have liability insurance? () yes () no

For the amount required, review City of Lawton City Code, Appendix B - BOND SCHEDULE,

_____ needed. List certificate holder as City of Lawton, 904 B Ave, Lawton, OK 73501.
 Certificate copy needs to be faxed to our office at 1-580-581-3473 or emailed

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6. Do you require the City of Lawton to sign nondisclosure agreements? () Yes () No
 If yes, please attach forms for review.

7. Is a copy of the script available for review if needed? () yes () no (x) N/A

8. Vehicle(s) in use or parked at site location(s) if known (Use back if needed)

Vehicle Description	State & Tag Number

9. UAS/Drone Information (Use back if needed), may need copy of flight plan filed

Description, Weight, Section 333, & COA;	Model & Serial Number



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Background: In 2007, the Mayor and City Council adopted and approved Resolution 07-05 as a means to enhance and assist production. It allows for consideration of temporarily suspending certain Resolutions, Ordinances, and Code Provisions for the purpose of enhancing and assisting in production of motion pictures, television programs, videos and the recording of music within the City Limits of Lawton, Oklahoma. Note that no inspection requirements can be waived. The City of Lawton's General Location Release Agreement is part of the required paperwork. This authorization cannot extend beyond thirty calendar days for any single production.

In addition, the Arts and Humanities Division's office may be able to assist in location scouting, finding office space, parking, storage, and other needs. Also, we can provide assistance in casting calls and other press releases through our "Arts E-vine" and Social Media.

Disclaimer: Unless otherwise indicated, the viewpoints, opinions, beliefs, attitudes, ideas or the like expressed during the creative process and product, broadcasted by any means are those of the production team, promoters, and or performers and do not represent those of the City of Lawton, boards, trusts, committees or any agent. The subject matter and content of product and promotion are not endorsed or sanctioned by the City of Lawton, boards, trusts, committees or any agent except to the extent that they sponsor or co-sponsor production and its broadcast. The City of Lawton's seal cannot be used without specific authorization.

For more information: Contact the City of Lawton's Arts and Humanities Division's Office at 580-581-3470, 580-581-3471, or via email at LAHC@cityof.lawton.ok.us.

Provide Summary of Support Needed by Production from the City of Lawton

Attachments: Yes / No

	<u> </u>	<u> </u>
	Initials	Date
<input type="checkbox"/>	General Location Release	
<input type="checkbox"/>	Other, list:	

